

Workstation

(Items 703KD & 703KD-C3)

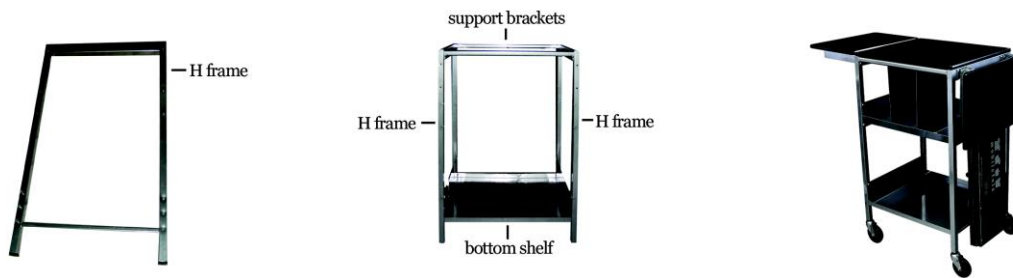
Assembly & Operation Instructions



Hardware Included: 40 – 3/4” inch bolts with star washers
Workstation 4 – Clevis bolts and
4 – Cotter pins
4 - Drop Leaf Brackets

Tools Required: Phillips head screw driver

Installation Instructions:



Step 1 – Attach Center Wood Top with Support Brackets to top of H-Frames.

Position both *H-Frames* with thicker bar at top as shown. Threaded screw holes on *H-Frames* should be facing each other. Then position *Center Wood Top* with pre-attached *Support Brackets* on the top of left and right *H-frames*, so that pre-attached *Support Bracket* holes line up with corresponding threaded holes on the *H-Frame* legs. Insert 3/4" *Bolts* with *Washers* and tighten only enough to secure *Brackets*.

Step 2 – Install Brackets for Bottom Shelf: Position 2 *Support Brackets* at bottom of *H-Frame* in same direction as top *Support Brackets* with their 3 inside tab holes facing up and to the inside of the *H-Frame* legs. Line up holes of *Support Brackets* with bottom holes on *H-Frames*. Insert 3/4" *Bolts* with *Washers* on both ends of support brackets and tighten only enough to secure *Brackets*. Then attach *Bottom Shelf* as in step 2 above. After step 2 is complete line up (6) holes of *Bottom Shelf* with (6) holes on the *Support Brackets*. Insert 3/4" *Bolts* with *Washers* and tighten.

NOTE: Do Not Over tighten *Bolts* in Step 1 and 2. Leave *Bolts* only tight enough to secure them in place. This will allow some slight movement for the alignment of the rest of the unit during installation.



Step 2A – Attach Bottom Shelf to Brackets & H-Frames. Position *Bottom Shelf* with higher edging facing up as shown above. Line up holes in *Shelf* with second from the bottom two threaded holes on legs of *H-Frames*. Make sure holes in *Shelf* line up with

Brackets as well. Insert 3/4" *Bolts* with *Washers* and tighten only enough to secure *Shelf*. Repeat on all four legs and all *Bracket* holes.

NOTE: Do Not Over tighten *Bolts* in Step 1 and 2. Leave *Bolts* only tight enough to secure them in place. This will allow some slight movement for the alignment of the rest of the unit during installation.

Step 3– For Item #703KD (Workstation with Storage Bins & Bottom Shelf): Attach Storage Bins. The *Storage Bins* include an *Angled Shelf* with 3 *Divider Panels*. Position the *Angled Shelf* with the higher edging facing up and higher edging with V-cut-outs on the same side as V-cut-outs on *Bottom Shelf* previous installed in step 2. Line up holes on *Angled Shelf* with holes located mid way up legs of *H-Frames*. Insert 3/4" *Bolts* with *Washers* and tighten only enough to secure. Note: When installed properly, the V-cut-out sides of both the *Bottom Shelf* and *Bins Angled Shelf* will be on the same corresponding side. After *Angled Shelf* installation, position *Divider Panels* with the angled edge side with holes facing down. Also make sure the angled edge with holes is facing towards the V-cut slots in *Angled Shelf*. Insert top corners of *Divider Panels* into pre-cut slots in *Support Brackets* above. Then line up holes in *Divider Panels* with holes in *Angled Shelf*. Insert 3/4" *Bolts* and tighten with bolt nuts underneath. Repeat for remaining *Divider Panels*. Note: All *Divider Panel* holes should be on same side facing towards V-cut – outs.

Step 3 - for Item #703KD-C3 (Workstation with 2 Shelves-No Bins): Install Top Shelf. Position Second or Top *Shelf* with higher edging facing up. Make sure V-Notches are on same side as bottom shelf. Line up holes in *Shelf* with holes midway up legs of *H-Frames*. Insert two 3/4" *Bolts* with *Washers* and tighten only enough to secure *Shelf*. Repeat on all four legs.



cotter pins



clevis bolt



3/4" bolt with starwasher



Step 4 – Attach (4) Drop Leaf Brackets and (2) Drop Leaves. Using one Bracket at a time, line up 2 holes of *Drop Leaf Bracket* to 2 holes on outside flat edge of H-Frames. When *Drop Leaf Brackets* are properly lined up, the tops of Brackets will be flush with top of *H-Frames*, as shown above. Insert two $\frac{3}{4}$ "Bolts with Washers and tighten. After all 4 Brackets are installed, attach *Drop Leaves*. Starting on either side of unit, position 1 *Drop Leaf* with open side up so that slot holes of underside channels are exposed and line up with the outside of holes on Brackets. Insert *Clevis Bolts* with holes on ends through *Drop Leaf* channel holes and holes of Brackets. Then insert *Cotter Pin* to secure as shown. Repeat on opposite side.

Step 5– Insert 4 Casters. Lay entire unit flat on ground so that *Drop Leaves* are projecting to sides. DO NOT LAY ON DROP LEAVES. Once unit is flat on ground, insert stem of casters into holes on bottom of legs. There are 2 *Casters* with brakes and 2 without. You can either position the 2 braking *Casters* where both are to the front or both are to one side of unit. Use hands or rubber mallet to apply enough pressure to fully insert *Casters*. You will feel and/or hear *Caster* stem pop into position when fully inserted.

If you have any questions during your assembly, please contact us at 800-682-5840 or 727-360-2323 or by email at info@customerminded.com.